



Scott Community Foundation

2008 Grant Guidelines

OUR MISSION

The Scott Community Foundation is a nonprofit organization dedicated to preserving local wealth so the communities in and around Scott County will forever remain attractive places to live, work, and raise a family.

We accomplish our Mission by:

- Assisting individuals, businesses, and community organizations in achieving their own charitable goals;
- Creating opportunities for individual and collective charitable giving so that every resident, regardless of social or economic circumstance, can participate in the growth of their community;
- Attracting, building, and managing permanent endowment funds in a prudent and principled manner;
- Investing time and money into projects that address the current and future needs of area residents; and
- Increasing awareness and public engagement on important issues and projects.

ELIGIBILITY CRITERIA

- Grants funds must be for charitable or philanthropic purposes that agree with the Foundation's mission
- Recipients must be a 501(c)(3) organization or a governmental agency
- Projects must be located within Scott County or the surrounding area, or must primarily benefit Scott County
- A maximum of \$10,000 will be awarded per project
- Capital campaigns, endowment programs, and political projects are not eligible for funding
- Grant funds may not be used to eliminate operating deficits or to retire debt
- Organizations that practice discrimination on the basis of race, color, creed, sex, age, or national origin are not eligible for funding

REVIEW PROCESS

- **Deadline for submitting applications for the 2008 grant cycle is May 31, 2008.**
- Projects will be evaluated based on the following criteria:
 - ▶ The most good achieved for the greatest number of people
 - ▶ Long range, lasting effects versus immediate/temporary needs
 - ▶ Addressing a clear, identifiable need
 - ▶ Creativity
 - ▶ Operational strength of the applicant organization, including project leadership and assurance for project completion
 - ▶ Ranking when compared to other applications received during funding cycle
- Awards will be announced June 20, 2008.



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2008 Grant Application

GENERAL INFORMATION

Applicant _____
Address _____
City _____ State _____ Zip _____
Contact Person _____ Phone _____ E-mail _____
Project Title _____
Field of Interest (Check One)
 Cultural Arts Education Health Care
 Historical Recreation Other _____

REQUEST FOR FUNDS

Using no more than two, 8½ X 11 single-sided sheets of paper, please tell us about your proposal. Be sure to include the following, and label the information by letter in your narrative:

- a. The mission or purpose of your organization or group
- b. A definition of the need, including how the need has been determined
- c. The targeted population
- d. A description of the project
- e. Your expected results
- f. Your timetable and process for achieving results
- g. Other funding sources
- h. How you will evaluate the success of your proposal

Attach a complete project budget and a list of board members or principals (not part of the 2-page limit).

Attach a copy of your IRS 501(c)(3) determination letter

FINANCIAL INFORMATION

Time period of your project: From _____ to _____

Date when funds will be needed (grants are awarded in June) _____

Total project cost \$ _____ SCF grant requested \$ _____

Total grant requests frequently exceed the amount of available funding. Are you willing to accept a grant less than your requested amount? Yes No

If yes, is there a minimum grant amount acceptable for the project to proceed? \$ _____

SUBMIT

Submit the completed application with attachments before May 31 to:

Scott Community Foundation
Scott County Courthouse
303 Court Street, Third Floor
Scott City, KS 67871

Questions? Call the Scott Community Foundation at 620-872-3790, or email us at